

**Meeting Agenda**  
**November 6, 2023 – 2 p.m.**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Meeting Agenda**
- IV. Approval of Meeting Minutes – August 7, 2023**
- V. Reports of Committees**
  - A. Citizen Corps**  
*Ms. Melissa Sherry*
  - B. Emergency Planning and Community Right-to-Know**  
*Mr. Mike Young*
    - Sample Records Retention (*Mr. Mike Young*)
    - SARA Title III Reporting Workshops (*Mr. Mike Young*)
    - 2023 SARA Title III Plan Data (*Ms. Brenna Roos*)
  - C. Hazard Mitigation**  
*Ms. Eileen Phifer, Chair*
    - Michigan Hazard Mitigation Plan Update (*Mr. Greg Ostrander*)
- VI. Old Business**
  - A. MDHHS Update (*MDHHS Representative*)
  - B. Membership Roster Update (*Ms. Brenna Roos*)
- VII. New Business**
  - A. New SARA Title III Planner (*Mr. Tom Matzke*)
  - B. MCCERCC Annual Plan (*Ms. Brenna Roos*)
  - C. 2024 MCCERCC Schedule of Meetings (*Ms. Brenna Roos*)
- VIII. Public Comment**
- IX. Adjournment**

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**Next Meeting: Monday, January 22, 2024, 2 – 4 p.m.**